



## EMPLOYEE DISCOUNT TRAVEL PROGRAM

Our employees are our greatest assets at Starr. We are always looking for new ways to reward our staff and their families, and also educate our employees on the products we offer.

The employee discount program includes all Starr Tours trips. There is no limit to the number of trips you may take at these discounted rates. These discounts are substantial and allow our employees the opportunity to experience our destinations and enjoy themselves in the process. We believe that by providing our employees with a good Starr travel experience, good word of mouth will follow. This is the best advertisement a Company could hope for.

### Discounts are as follows:

- Day Trips (non-ticketed event) - 50% off
- Day Trips (ticketed event) - 33% off
- Multi-Day Trips by Motorcoach - 50% off
- Cruises - 10% off (not including port charges/fees/airfare)
- Fly Trips - 10% off (not including airfare)

The discounted rates are for Starr employees\* and up to three (3) "immediate family" members traveling with the employee. *Immediate family is defined as a spouse, significant other, child, parent, brother, sister, grandparent, grandchild, legal guardian, or relative residing with the family, or in-law. In-law is further defined as your spouse's mother, father, grandparent, sister, or brother, and the spouses of your children.*

[ \*For Drivers & Tour Directors:

The above discounts apply when Drivers or Tour Directors are not working on the trip they are traveling on.

When Drivers or Tour Directors are working, discounts are as follows:

- Day Trips - 10% off
- Multi-Day Trips by Motorcoach (Maximum 1 immediate family member stays in same room as employee) - Discounts vary. Costs would be for only trip inclusions. Limited use (max 1/yr) for all overnight trips\*\*.
- Multi-Day Trips by Motorcoach (Maximum 2 immediate family members stay in different room as employee) - 10% off per person
- Cruises (immediate family stays in same room as employee) - Discounts vary. Costs would be for only trip inclusions \*\*.
- Cruises (Maximum 2 immediate family members in different room as employee) - 5% off per person (not including port charges/fees/airfare)
- Fly Trips (Maximum 1 immediate family member stays in same room as employee) - Discounts vary. Costs would be for only trip inclusions \*\*.
- Fly Trips (Maximum 2 immediate family members in different room as employee) - 5% off per person (not including airfare) ]

To make your reservation, please complete the Employee Discount Request Form and submit it to your immediate supervisor. If approved, the form will be sent to Kathy Dolly for processing. Availability will be checked, and your request should be processed within one week. Remember, your reservation is contingent upon availability and prior Company approval.

All trips must be paid for BY CHECK OR CASH in full prior to the trip according to Starr's standard deposit/payment policies. We do not offer Tour Protection for employee bookings. Any cancellations will be handled on an individual basis. However, Starr will do its best to refund whatever monies are not forwarded to vendors on your behalf.

### **Retired Employees**

Retired employees are entitled to travel along with up to 1 immediate family member at 10% off the regular price of the trip. There is no discount available to family or friends not traveling with the retired employee. Retirees are not entitled to discounts on Fly Trips or Cruises.

### **Resignation or Termination**

All tours booked prior to resignation or termination will remain at the employee discount rate if paid in full prior to resignation or termination.